MAHARSHI DAYANAND UNIVERSITY ROHTAK

No.: CB-3/Sen./17/ 13093-293

Dated: 15-9-17

To,

All the Principals,
Govt./Non-Govt. Aided Degree & Education Colleges
(as per territorial jurisdiction)
Affiliated with M.D. University, Rohtak.

Subject: List of Regular approved teaching staff including Principal.

Sir/Madam,

It is to inform you that the Executive Council in its meeting held on 07.02.2009 against item no. 19 has already resolved that the list of teaching staff including Principal who are working in the Govt. College/Aided College may be sent to the colleges branch for preparing the seniority list. Accordingly, you are requested to supply the information within fifteen days as per proforma given below and also send on the e-mail address of colleges branch (dr.colleges@mdurohtak.ac.in) in the format of **MS Excel Sheet** and such college who will not supply the list within prescribed period then their names will not be included in the seniority list and the concerned college shall be responsible for any consequences arising at the later stage.
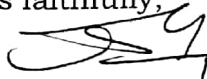
Proforma for Principal's detail:

Name of the Principal	Date of Joining as Principal	Whether Regular or Officiating	If Regular No. & date of Letter for approval issued by this University	Date of retirement	College Email	Mobile No.	Subject

Proforma for teaching staff detail:

Name of the Faculty	Designation Prof./Assoc. Prof./Asstt. Prof.	Date of Joining	Date of retirement	Mobile No.	Subject	Whether approved or Not	Being taught (UG/PG Classes)

Yours faithfully,

Superintendent (Colleges)
For D.C.D.C.